UPDATE BUSINESS INSTRUCTIONS

All fields must be selected except for Website, Address Two and Phone Two.

Category Name

Select from the pull down menu the appropriate category for your Business / Product

Business Name

You may consider adding the location into the Business / Product name.

Firstname and Lastname

This is the contact name that appears on your page. Note the graphic below includes two first names.

Email

This is hyperlinked so users can easily contact you.

Website

Also hyperlinked to your website in two areas – in the contact details and the *Know More* graphic at the bottom of your web page when it is generated when you update this page.

Phone One and Phone Two

Note on the graphic that two names have been added to Firstname and that two Phone numbers plus names have been added to Phone One and Two.

Comment

Your commentary on your Business / Product is restricted to 2500 characters.

We suggest you type this on your computer in word processing software then copy and paste into the Comment Fields.

